



"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
FEBRUARY 17 – 21, 2020**

MONDAY, FEBRUARY 17, 2020

*3:30 pm

Housing Authority

Room 604, City Hall
100 N. Jefferson Street

TUESDAY, FEBRUARY 18, 2020

(No Meetings)

WEDNESDAY, FEBRUARY 19, 2020

*7:00 pm

Brown County Board of Supervisors – *Note Time*

**Legislative Room 203, City Hall
100 N. Jefferson Street**

THURSDAY, FEBRUARY 20, 2020

*5:15 pm

Library Board – *Note Location*

East Branch Library
2255 Main Street

FRIDAY, FEBRUARY 21, 2020

(No Meetings)

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, February 17th, 2020, 3:30pm
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

MEMBERS: Corday Goddard– Chair, Tom Diedrick – Vice Chair, Sup. Andy Nicholson, Ann Hartman, and John Fenner

APPROVAL OF MINUTES:

1. Approval of the minutes from the January 20th, 2020, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

2. Mileage Reimbursement for BCHA Commissioners.

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations

OLD BUSINESS:

NEW BUSINESS:

4. Consideration and review of a presentation by St. John's Homeless Shelter regarding the programs and services that they offer.
5. Review and approval of Resolution No. 2020-01 certifying the Brown County Housing Authority Annual SEMAP submission for fiscal year ending December 31, 2019.
6. Consideration with possible action to approve 48 Project Based Vouchers to the Green Bay Housing Authority
7. Consideration with possible action to review BCHA Commissioners attendance records.
8. Consideration with possible action to appoint Patrick Leifker as the Interim Executive Director of the BCHA.

BILLS AND FINANCIAL REPORT:

9. Consideration with possible action on acceptance of BCHA bills.
10. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

11. Housing Administrator's Report
12. Executive Director's Report

Date of next meeting: March 16th, 2020 at 3:30pm

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

(920) 448-4015 FAX: (920) 448-6221

E-mail: BC_County_Board@co.brown.wi.us.

PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on Wednesday, February 19, 2020 at 7:00 p.m., in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON
ANY ITEM ON THE AGENDA

**** Presentations ****

**Commendation to Brown County Public Safety Communications
Sunday Afternoon Shift**

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a. State name and address for the record.
 - b. Comments will be limited to five minutes.
 - c. The Board's role is to listen to public comments, and not to ask questions, discuss nor take action regarding public comments.
3. **Approval of Minutes of December 18, 2019 and January 15, 2020.**
4. **Announcements by Supervisors:**
5. **Presentation of Communications for Consideration:**
 - a. Late Communications.
6. **Appointments by County Board Chair: (None)**
7. **Confirmation/Appointments by County Executive:**
 - a. Reappointment of Megan Borchardt and John Jahnke to Transportation Coordinating Committee.
 - b. Appointment of Patricia Lassila to Aging & Disability Resource Center Board.

8. **Reports of the:**
a. County Board Chair.
b. County Executive.

9. **Other Reports:** (None)

10. **Standing Committee Reports:**

a) REPORT OF ADMINISTRATION COMMITTEE OF FEBRUARY 6, 2020:

1. Review minutes of:
 - a. None.
2. Communication from Supervisor Deneys re: Move to take \$5,500 dollars from the contingency fund and transfer to Emergency Management to be used for dealing with education and notification of Brown County Citizens for pending spring flooding. To approve.
3. Child Support – Director Summary for January 2020. Receive and place on file.
4. Treasurer – Review of Treasurer’s Department 2019 Tax Rate Detail sheet. Receive and place on file.
5. Treasurer – Treasurer’s Report. Receive and place on file.
6. Technology Services – Director’s Report. Receive and place on file.
7. Admin & HR – Budget Adjustment Request (20-008): Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). To approve.
8. Admin & HR – Budget Adjustment Log. Receive and place on file.
9. Admin & HR – Director’s Reports. Receive and place on file.
10. Audit of Bills. To acknowledge receipt of the bills.

b) REPORT OF EDUCATION AND RECREATION COMMITTEE OF JANUARY 30, 2020:

1. Library Board Minutes of October 17, November 21 & December 19, 2019. *See Item 7.*
2. Neville Public Museum Governing Board Minutes of December 9, 2019 & January 13, 2020. *See Item 7.*
3. Golf Course Budget Status Financial Report for November 2019 – Unaudited. *See Item 7.*
4. Museum Budget Status Financial Report for November 2019 - Unaudited. *See Item 7.*
5. Parks Budget Status Financial Report for November 2019 – Unaudited. *See Item 7.*
6. NEW Zoo Budget Status Financial Report for November 2019 – Unaudited. *See Item 7.*
7. Audit of Bills. To approve.
8. Golf Course Superintendent’s Report. No report, no action taken.
9. Library Report/Director’s Report. No action taken.
10. Museum Director’s Report. No action taken.
11. NEW Zoo and Adventure Park – Director’s Report.
12. Parks Dept. - Discussion and Review: Fairgrounds Restroom/Shower Building plan and phase review. No action taken.
13. Parks Dept. - Update re: Boat landing process (no action to be taken). No action taken.
14. Parks Dept. - Director’s Report. No action taken.
15. Park Mgmt. – Resolution to Rename Brown County’s Suamico Boat Launch to Neil L. Lafave Suamico Boat Launch. To approve. See Resolutions & Ordinances.
16. Park Mgmt. – Resolution to Approve Gas Line Easement Regarding the Devils River State Trail. To approve. See Resolutions & Ordinances.
17. NEW Zoo. – Budget Adjustment Request (19-106): Any increase in expenses with an offsetting increase in revenue. To approve.
18. NEW Zoo – Budget Adjustment Request (19-107): Any allocation from a department’s fund balance. To approve.
19. Communication from Supervisor Tran: For short-term sales, waive fees for homeless persons staying at the campground. Receive and place on file.

c) **REPORT OF EXECUTIVE COMMITTEE OF FEBRUARY 10, 2020:**

1. Review Minutes of: None.
2. Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve.
3. Communication from Supervisor Deslauriers re: Pertaining to Brown County Open Records. Because the 2009 Records Retention 'Schedule A' in Brown County Ordinances does not specifically itemize if or how modern forms of communication are saved, I am requesting that Corporation Counsel draft a summary document that will specifically state how Brown County captures and retains emails, text messages, phone call records, videos, and meeting recordings. I am requesting that this summary be presented at the County Board Meeting and be published on the Brown County Website. To refer to Corporation Counsel to bring back when complete.
4. Communication from Supervisor Tran: Send resolution to the state in support of abolishing the statute of limitations on reporting of sexual assault. To direct Corporation Counsel to draft resolution in support of 2019 Senate Bill 381.
5. Communication from Supervisor Deslauriers: That Brown County cease their use of any messaging or social media platform that has the potential to create official records, until a centralized mechanism is in place to capture the records and safeguard from user deletion. To refer to next month for closed session.
6. Communication from Supervisor Deslauriers: For Corporation Counsel to carry out the request of any County Board Supervisors for Wisconsin Counties Association legal advice or legal opinion on pending or potential County business the Supervisor is working on. This advice being a free member benefit of the WCA. Receive and place on file.
7. Communication from Supervisor Nicholson: Review the ordinance on Public Comments with possible action. To hold for one month.
8. Communication from Supervisor Borchardt: To recognize January as Human Trafficking month here in Brown County. To approve for January 2021.
9. Internal Auditor - 2020 Status Update: January 1 – January 31, 2020. Receive and place on file.
10. Corporation Counsel - Oral Report. Receive and place on file.
11. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division Social Worker/Case Manager (CLTS).
 - i. To suspend the rules to take Items 11-15 together.
 - ii. To approve Items 11-15. See Resolutions & Ordinances.
12. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Treatment Center Division Dietary Unit. *See action at Item 11 above.* See Resolutions & Ordinances.
13. Resolution Regarding Table of Organization Change for UW Extension LTE 4-H Program Assistant. *See action at Item 11 above.* See Resolutions & Ordinances.
14. Resolution To Approve Gas Line Easement Regarding the Devils River State Trail. *See action at Item 11 above.* See Resolutions & Ordinances.
15. Resolution Authorizing County Trunk Highway Jurisdictional Revisions on County Highway S, in the Town of Lawrence, Brown County. *See action at Item 11 above.* See Resolutions & Ordinances.
16. Admin & HR – Director of Administration Report. Receive and place on file.
17. Admin & HR – Human Resources Report. Receive and place on file.
18. Audit of the bills. Receive and place on file.

d) **REPORT OF HUMAN SERVICES COMMITTEE OF JANUARY 22, 2020:**

1. Review Minutes of:
 - a. Board of Health (September 17, 2019).
 - b. Children with Disabilities Education Board (November 19, 2019).
 - c. Criminal Justice Coordinating Board (December 10, 2019).
 - d. Mental Health Treatment Subcommittee (October 16, 2019).
 - e. Supervised Release Committee (November 29, 2019).
 - f. Veterans' Recognition Subcommittee (November 19, 2019).
 - i. To suspend the rules to take Items 1 a-f together.
 - ii. Receive and place on file Items 1 a-f.
2. Communication from Human Services Committee Chair Hoyer re: Presentation by HR in response to comments from dietary employees at the last Human Services meeting including information about turnover and class and comp ranges. Receive and place on file.

3. Communication from Supervisor Tran re: Crisis Center – with no direct bus line, how do we meet the needs of people? Vouchers to get there? What if they're wheelchair-bound, how do they get there? To put this communication on the next Human Services Committee agenda and invite Family Services, Sheriff's Department and Jail representatives and Green Bay Transit to come to the meeting and also to start investigating the possibility of a county voucher system, i.e.: reimbursement for taxi or Uber.
4. Wind Turbine Update – Receive new information – Standing Item. Receive and place on file.
5. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Treatment Center Division Dietary Unit. To approve. See Resolutions & Ordinances.
6. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division Social Worker/Case Manager (CLTS). To approve. See Resolutions & Ordinances.
7. Executive Director's Report. Receive and place on file.
8. Financial Report for Community Treatment Center and Community Services. To approve.
9. Statistical Reports.
 - a) Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - b) Child Protection – Child Abuse/Neglect Report.
 - c) Monthly Contract Update.
 - i. To suspend the rules to take Items 9 a, ai, aii, aiii, aiv, b & c together.
 - ii. Receive and place on file Items 9 a, ai, aii, aiii, aiv, b & c.
10. Request for New Non-Contracted and Contract Providers. To approve.
11. Audit of bills. To acknowledge receipt of the bills.

e) REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF JANUARY 27, 2020:

1. Solid Waste Board Minutes (November 18, 2019). Receive and place on file.
2. ~~Communication from Supervisor Tran re: Request to have the DNR give Brown County a report on the PFA's contamination issue in Brown County. Referred from January County Board.~~
3. Communication from Supervisor Borchardt re: That Brown County support state legislation that addresses PFA's in Wisconsin that will properly regulate, educate, and clean up contamination in Northeast Wisconsin and the state. Send to Corporation Counsel to draft a resolution to include that the regulation recommendation to the legislature include in it requesting support resources for firefighters who have for decades unknowingly been exposed to extremely high levels of PFAS through the use of firefighting foam, from combustion of stain and fire resistant substances, and through PFAS's use as a fire retardant and vapor barrier in their protective turn out gear and send to the state.
4. Extension - Budget Adjustment Request (20-009): Any increase in expenses with an offsetting increase in revenue. To approve.
5. Extension - Resolution Regarding Table of Organization Change for UW Extension LRE 4-H Program Assistant. To approve. See Resolutions & Ordinances.
6. Extension - Director's Report. Receive and place on file.

PRESENTATION by WI DNR Field Operations Director Kyle Burton
re: PFA Contamination Issue in Brown County
7. Port & Resource Recovery - Budget Adjustment Request (19-105): Any increase in expenses with an offsetting increase in revenue. To approve.
8. Port & Resource Recovery - Resolution Supporting the Establishment of an Intermodal Freight Facility at the Port of Green Bay. To approve. See Resolutions & Ordinances.
9. Port & Resource Recovery-South Landfill Excavation & Site Work RFB-Request for Approval. To approve.
10. Port & Resource Recovery - 2020 Resource Recovery Public Communication Plan – Request For Approval. To approve.
11. Port & Resource Recovery - Environmental Groundwater Monitoring RFQ – Update.
12. Port & Resource Recovery - Director's Report. Receive and place on file.
13. Airport - November 2019 Unaudited Airport Financials (attached). Receive and place on file.
14. Airport - 12+ Hour Shift Report (attached). Receive and place on file.

15. Airport - Director's Report.
 - a. Winter Operations Update. Receive and place on file.
 - b. Year-End Passenger Traffic Update.
 - c. Projects:
 - i. Exit Lane Breach Control (ELBC).
 - ii. Restaurant Rehabilitation.
 - iii. Our Brown County Exhibit.
 - iv. Art Garage Exhibit.
 - v. Library Collaboration. Receive and place on file.
16. Public Works - Family Bathroom Plan Report. To direct Public Works to create a work rule.
17. Public Works - Resolution Authorizing County Trunk Highway Jurisdictional Revisions on County Highway S, In The Town of Lawrence, Brown County. To approve. See Resolutions & Ordinances.
18. Public Works - Discussion and Possible Action 2020 Capital Improvement Projects. To approve.
19. Public Works - Summary of Operations Report. Receive and place on file.
20. Public Works - Director's Report. Receive and place on file.
21. Acknowledging the bills. To acknowledge receipt of the bills.

ei) REPORT OF LAND CONSERVATION SUBCOMMITTEE COMMITTEE OF JANUARY 27, 2020:

1. Budget Status Financial Report for November 2019 - Unaudited. Receive and place on file.
2. Director's Report. No action taken.
 - a. Wildlife Damage Update. No action taken.
 - b. Silurian Bedrock Performance Standard Implementation. No action taken.

f) REPORT OF PUBLIC SAFETY COMMITTEE – No meeting held.

11. Resolutions & Ordinances:

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Education & Recreation Committee

- b. Resolution to Rename Brown County's Suamico Boat Launch to Neil L. Lafave Suamico Boat Launch.
Motion at Ed & Rec: To approve.

Education & Recreation Committee and Executive Committee

- c. Resolution to Approve Gas Line Easement Regarding the Devils River State Trail. Motion at Ed & Rec and Exec: To approve.

Executive Committee and Human Services Committee

- d. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division Social Worker/Case Manager (CLTS). Motion at Exec and Human Services: To approve.
- e. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Treatment Center Division Dietary Unit. Motion at Exec and Human Services: To approve.

Executive Committee and Planning, Development & Transportation Committee.

- f. Resolution Regarding Table of Organization Change for UW Extension LRE 4-H Program Assistant. Motion at Exec and PD&T: To approve.
- g. Resolution Authorizing County Trunk Highway Jurisdictional Revisions on County Highway S, In The Town of Lawrence, Brown County. Motion at Exec and PD&T: To approve.

Planning, Development & Transportation Committee

- h. Resolution Supporting the Establishment of an Intermodal Freight Facility at the Port of Green Bay. Motion at PD&T: To approve.

12. Such other matters as authorized by law.
13. Bills over \$5,000 for periods ending January 31, 2020.
14. Closing Roll Call.
15. Adjournment to WEDNESDAY, MARCH 18, 2020 at 7:00 P.M., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.

Submitted by:

A handwritten signature in black ink, appearing to read "Patrick Moynihan, Jr.", with a long horizontal flourish extending to the right.

Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(c) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

LIBRARY



BROWN COUNTY LIBRARY
515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

www.browncountylibrary.org



SARAH A. SUGDEN
EXECUTIVE DIRECTOR

Sarah.Sugden@browncountywi.gov
(920) 448-5810

BROWN COUNTY LIBRARY BOARD

NOTE LOCATION: EAST BRANCH LIBRARY

2255 Main Street, Green Bay

Thursday, February 20, 2020

Bookmobile Tour (optional): 5:00 p.m.

Meeting: 5:15 p.m.

AGENDA

1. Call to Order
2. Approve/Modify Agenda and Minutes
3. Communications and Open Forum for the Public
 - A. Presentation by Bookmobile Operator
4. Library Business
 - A. Financial Manager Update
 - i. Approve Financial, and Gifts, Grants and Donation Reports
 - ii. Update on State Debt Collection process
 - B. Facilities Update
 - C. Personnel Update
 - D. Communications/Programming Update
5. Presentation and Approval of 2019 Annual Report
6. Nicolet Federated Library System
 - A. Approve 2019 Collection Development Grant Evaluation Report
 - B. Approve 2020 Collection Development Grant Application
7. Discussion and Possible Action Regarding Table of Organization Change
8. Update on Proposal from HGA
9. Update on sites for Ashwaubenon Branch

10. Annual Election of Officers

- A. President
- B. Vice President
- C. Personnel
- D. Facilities

11. President's Report

12. Library Director's Report




13. Other Business

14. Such Other Matters as are Authorized by Law

15. Adjournment

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made. Notice is hereby given that action by the Library Board may be taken on any of the items, which are described or listed in this agenda.

John Van Dyck
Library Board President

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
	2	3	4	5	6	8
		Criminal Justice Coord. Board 8:00 am	Public Safety 5:00 pm	Admin 5:30 pm		
9	10	11	12	13	14	15
	Exec Cmte 5:30 pm					
16	17	18	19	20	21	22
		Vets 4:30 pm	COUNTY BOARD 7:00 PM			
23	24	25	26	27	28	29
	Land Con 6:00 pm PD&T 6:15 pm		Human Services 6:00 pm	Ed & Rec 5:30 pm		

BROWN COUNTY COMMITTEE MINUTES

- Harbor Commission (December 16, 2019)
- Planning Commission Board of Directors (December 4, 2019)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, December 4, 2019
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, 54302 - 6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>x</u>	Dotty Juengst	<u>X</u>	Ray Suennen	<u>Exc</u>
Brian Brock	<u>x</u>	Dave Kaster	<u>X</u>	Mark Thomson	<u>x</u>
Norbert Dantine, Jr.	<u>Exc</u>	Michelle Kerr	<u>X</u>	Norbert Van De Hei	<u>x</u>
Bernie Erickson	<u>Exc</u>	Patty Kiewiz*	<u>Exc</u>	Matthew Woicek	<u>x</u>
Kim Flom	<u>Exc</u>	Dave Landwehr	<u>Exc</u>	Reed Woodward	
Mark Handeland	<u>x</u>	Aaron Linssen	<u>X</u>		
Matthew Harris	<u>x</u>	Michael Malcheski	<u>Exc</u>		
Phil Hilgenberg	<u>x</u>	Gary Pahl	<u>X</u>	T. of Holland & Morrison (Vacant)	
Elizabeth Hudak	<u>x</u>	Terry Schaeuble	<u>X</u>	City of Green Bay (Vacant)	
Kathleen Janssen	<u>Exc</u>	Glen Severson	<u>X</u>	City of Green Bay (Vacant)	

Others Present: Lisa J. Conard, Joy Koomen, Chuck Lamine, Cole Runge, and Ker Vang

C. Lamine called the meeting to order at 6:30 and requested P. Blindauer run the meeting in the absence of President Dantine.

1. Approval of the minutes of the November 6, 2019 regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by D. Kaster, seconded by G. Pahl, to approve the minutes of the November 6, 2019 regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Election of Vice President to the Brown County Planning Commission Board of Directors.

C. Lamine explained the procedure for electing a Vice President.

G. Pahl nominated Paul Blindauer as Vice President and the nomination was seconded by M. Harris. G. Pahl moved, seconded by D. Juengst, to close nominations. Motion carried.

Motion to elect Paul Blindauer as Vice President of the planning commission carried unanimously.

3. Overview of the Federal Surface Transportation Block Grant (STBG) Program – Set-Aside for Transportation Alternatives (TA).

L. Conard provided an overview via PowerPoint.

Transportation Alternatives Overview:

- Federal Program managed by WisDOT.
- Primarily provides funding for bike & ped facilities & Safe Routes to School activities.
- Federal funds are required to cover between 50% - 80% of the cost of the project.
- Infrastructure projects must cost a minimum of \$300,000.
- Non-infrastructure projects must cost a minimum of \$50,000.

L. Conard noted that TA & TA Predecessor Programs (since 1994) have funded 26 area projects at approximately \$7,500,000.

L. Conard continued that Transportation Management Areas (TMAs), that is, areas with a population of 200,000+, receive their own allocations of TAP funds. The current program covers the years 2020-2024 in name only and offers four years of funding for 2021-2024. The Green Bay area's four-year allocation is \$1,023,966. The award cycle occurs every two years.

In early 2018, the Brown County Planning Commission approved two projects for 2022 construction:

1. Doty Elementary School Safe Routes to School (SRTS) project
2. Velp Avenue Trail Project (connection to the Mountain Bay Trail)

Since WisDOT has established a minimum cost of \$300,000 for infrastructure projects, it is not possible for the BCPC Board of Directors to consider approval of an infrastructure project this cycle, since the program balance is only \$97,192. However, a non-infrastructure project(s) could be funded since the minimum established by WisDOT is \$50,000.

Should the Green Bay MPO receive one or more non-infrastructure project applications, the MPO staff will present them to the BCPC Board of Directors on April 3, 2020.

L. Conard noted that WisDOT has made \$10,874,451 available on a statewide basis, meaning *any* applicant may apply. Applications will be reviewed and scored by a committee established by WisDOT Central office staff.

All potential Green Bay area infrastructure applicants have been encouraged to apply for funding through the statewide program.

Approved projects will be announced by the governor in late summer of 2020.

D. Kaster asked what type of projects would be considered non-infrastructure and could fit into the MPO funding parameter.

L. Conard indicated that a Safe Routes to School plan would be the most common. A minimum request of \$40,000 TA funds with a \$10,000 local match would be acceptable.

M. Woicek noted that the deadline for the application for both the MPO TA fund and the statewide TA funds is January 24th, 2020. L. Conard confirmed.

4. Discussion and action regarding Brown County's Section 85.21 Specialized Transportation Assistance Application/Plan for 2020.

K. Vang provided an overview of the State Section 85.21 program via PowerPoint:

Program Purpose:

- To provide financial assistance to counties for transportation services for seniors and people with disabilities, and
- To promote dignity and self-sufficiency

Funding:

- Provides all 72 Wisconsin counties with financial assistance for transportation services for seniors and people with disabilities
- Allocation is based on numbers of seniors and people with disabilities residing in the county
- Requires a 20% local match

Eligible expenses include:

- Providing direct transportation service from any public or private provider
- Coordinating transportation services

- Providing in-service training for transportation services
- Purchasing equipment such as vehicles and wheelchair lifts
- Subsidizing passengers for use of transportation services
- Conducting planning/management transportation studies

K. Vang noted that State Section 85.21 will provide \$557,438 and Brown County will provide a local match of \$111,488 bringing the total budget to \$668,926.

Distribution of the \$668,926 is proposed as follows:

1. Curative Connections Transportation Service - \$571,842

What: Accessible, demand-response door-to-door transportation service. Trips are prioritized for medical, nutrition, and work-related purposes. Social and recreational rides are provided as resources allow.

Who: Eligible residents throughout Brown County.

How: Automobiles, accessible buses, and mini vans with 10 paid drivers and 76 volunteer drivers.

2. Travel Voucher Program - \$50,545

What: Provides travel vouchers to help cover the high costs of taxi and other "private pay" trips when Curative Connections and public transportation services are not available.

Who: People 60+ years old and people with disabilities that qualify them to pay half the standard Green Bay Metro fare or to use the Curative Connections transportation service.

How: "Individual" vouchers can be purchased for half their face value from the Mobility Manager for Brown County, and "agency" vouchers can be obtained from participating agencies (medical providers, etc.) for no more than half the cost of the vouchers.

3. Brown County Human Services Department -Van Driver - \$36,639

What: Individualized door to door van service for travel to medical, day service, and day treatment settings.

Who: Consumers of Brown County Human Services Department living outside of service area or unable to use existing specialized transportation services.

How: One van and one paid driver.

4. Salvation Army Transportation Service - \$9,900

What: Regularly scheduled trips to grocery stores for nutritional purposes and other activities.

Who: Seniors and people with disabilities participating in Salvation Army programs.

How: Three vehicles and volunteer drivers.

K. Vang noted that the Transportation Coordinating Committee (TCC) met on December 2 and made a recommendation to the Brown County Planning Commission Board of Directors BCPC for approval.

M. Handled asked if the State Section 85.21 program paid for the Brown County Mobility Manager.

K. Vang replied that Federal Section 5310 funds are used to offset the cost of this position.

A motion was made G. Pahl, seconded by M. Thomson, to recommend approval of the State Section 85.21 plan as proposed to the Brown County Planning Commission Board of Directors. Motion carried.

5. Presentation of the MPO's 2019 Transportation System Performance Measures Report.

K. Vang provided an overview via PowerPoint and described seven areas included in the report:

1. Transportation Structures and Pavement Condition
2. Transportation Safety
3. Highway & Street Operation Safety & Accessibility
4. Bicycle & Pedestrian Facilities
5. Public Transportation
6. Transportation Services for Seniors and Individuals with Disabilities
7. Freight Transportation (Rail, Water, & Air)

Bridge Condition

- 7 bridges (sufficiency rating < 50)
- 4 are planned for improvement (2019 - 2021)

Functionally Classified Streets & County Highways

- Total of 345 miles
- 39 miles with rating score of 4 and below

Transportation Safety between 2000 and 2017

- Annual number of crashes decreased
- Annual number of crashes that involved injuries decreased
- Annual number of fatal crashes decreased
- Annual number of alcohol-related crashes decreased
- Annual number of alcohol-related crashes involving injuries decreased

Highway and Street Operation, Safety & Accessibility

- Received approval of \$19.8 million from Build Discretionary Grant Program (STH 29 & CTH VV)
- Roundabout built (STH 29 & CTH EA). Total of 80 roundabouts in Brown County.
- HSIP fund used for the improvement of Parkview/Ashland intersection.
- ADA/Section 504 Transition Plan

Bicycle and Pedestrian Facilities

- BCPC staff is developing a Bicycle and Pedestrian Plan for the Village of Hobart.
- Three Regional Bicycle and Pedestrian Enforcement and Education events, FROGGER, were held in various communities throughout Brown County in 2019 (May, June, September).

K. Vang played a short video of a FROGGER event.

Public Transportation

- Free bus rides on Route 8 and Route 9 from Downtown Green Bay to Titledown District.
- There was a 2% increase in ridership between 2017 and 2018.

Freight Transportation (Port of Green Bay)

- Foreign Imports - 60.9 % increase between 2017 and 2018.
- Domestic Imports - 2.9 % increase between 2017 and 2018.
- Domestic Exports - 19.1 % decrease between 2017 and 2018.
- Foreign Exports - 16.1 % increase between 2017 and 2018.

D. Juengst asked about whether or not the goals will be met by 2020.

C. Runge noted that some of the goals have been met, some are beyond staff's control, and some may never be met.

C. Runge noted that the performance measures report presented today reflect performance measures that are contained in the Long Range Transportation Plan completed in 2016. The new Long Range Plan is scheduled to be completed by October of 2020 and will reflect the new performance measures that have been presented and approved by the planning commission over the last several years. The performance measures report discussed today will look very different one year from now.

P. Blindauer asked how "injury" is defined.

C. Runge noted an assessment is made by the responding law enforcement officer and it is recorded on the accident form.

G. Severson asked about VMT or Vehicle Miles Traveled.

C. Runge noted that WisDOT calculates the VMT. The most recent VMT data available is from 2017.

P. Blindauer asked what is the most common violation.

C. Runge noted that it likely "failure to yield".

G. Pahl asked if there was a standard distance students are expected to walk or bike to school.

C. Runge noted that up to 2.0 miles is typical but it can vary depending on climate, terrain, and/or other factors.

G. Severson asked about accidents involving alcohol and if the legal limit of 0.08 is the standard.

C. Runge noted that the statistics reflect when alcohol is a contributing factor.

B. Brock noted the law enforcement officer completing the accident form can indicate on the form that alcohol was a factor. The form can later be revised to include information regarding specific alcohol readings should they become available.

M. Thomson noted that there has been a significant drop off in alcohol related accidents since approximately 2010 and asked staff what factors has led to the reduction.

C. Runge believed law enforcement and "sting" operations has contributed to the decrease.

Discussion occurred on cultural and attitude changes in recent years. Uber and Lyft transportation services among the young have become a popular alternative to drinking and driving.

M. Thomson suggested that the use of a trend line in the report charts would be helpful.

G. Pahl expressed disappointment that the media does not cover significant planning commission reports and findings. G. Paul continued that the general public would be very interested in the materials.

C. Runge noted that the media did cover the FROGGER events quite well, but agreed that other materials are not often covered.

P. Blindauer asked about report distribution.

C. Runge noted that the report will be shared with the Brown County Public Safety Committee and others.

6. Directors Report.

C. Lamine provided a review of the PALS department four Smart Goals for 2019

1. New property tax bill software is up and running. The new tax bills will be generated from the new system.
2. The South Bridge project has progressed and the study is schedule to be completed in October of 2020.
3. The STEM Center located on the UW-Green Bay campus has been completed.
4. The PALS department has taken over the Brown County Housing Authority from the City of Green Bay and the transition has gone smoothly.

C. Lamine noted that the STEM Innovation Center was awarded a Mayor's Beautification Award.

C. Runge noted that there will be a Public Involvement Open House regarding the South Bridge Connector on:

Wednesday, December 11, 2019
6:30 p.m. to 8:30 p.m.
Presentation at 6:45 p.m.
Altmayer Elementary School
3001 Ryan Road
De Pere, WI 54115

The objective of this meeting is to provide a status update and discuss upcoming activities. Representatives will be available to discuss the transportation study, take comments, and answer questions.

5. Brown County Planning Commission staff updates on work activities during the month of November 2019.

Brown County Planning Commission staff updates on work activities for the month of November 2019 were reviewed.

6. Other matters.

G. Pahl noted that the Brown County Planning Commission Board of Directors and staff should be commended for the good work completed in 2019.

7. Adjourn.

A motion was made by G. Pahl, seconded by G. Severson to adjourn. Motion carried.

The meeting adjourned at 7:25 p.m.

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, December 16th, 2019**
at the Neville Public Museum, 210 Museum Pl., Green Bay, WI 54303

1) Call to Order:

The meeting was officially called to order by President Tom Klimek at 2:34 pm.

2) Roll Call:

Present: President Tom Klimek
Vice President Bryan Hyska
Commissioner Hank Wallace
Commissioner Wes Kornowske
Commissioner Tim Feldhausen
Commissioner Pete Diemer
Commissioner Ron Antonneau
Commissioner Mike Vizer

Excused: Commissioner Bernie Erickson

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Samantha Cooper, Brown County P&RR
Members of the Public

3) Approval/Modification – Meeting Agenda

A motion to modify the Agenda to address items 1-4 before the Public Presentation of the Renard Island End-Use Plan was made by Tim Feldhausen and seconded by Hank Wallace. Unanimously approved.

4) Approval/Modification – Minutes of November 11th, 2019 Meeting

A motion to approve the minutes of the November 11th, 2019 meeting was made by Tim Feldhausen and seconded by Ron Antonneau. Unanimously approved.

<p style="text-align: center;">PUBLIC PRESENTATION <i>Renard Island End-Use Plan - SmithGroup</i> Questions & Answers</p>
--

5) Renard Island End-Use Plan

Cassie Goodwin of SmithGroup gave a public presentation on the final *Renard Island Strategic Master Plan* to the Harbor Commission and members of the public. A public question and answer period followed the presentation. **A motion to approve the *Renard Island Strategic Master Plan* was made by Mike Vizer and seconded by Wes Kornowske.** Unanimously approved.

6) Tonnage Report

Director Dean Haen stated that the current total for the year 2019 is over 2 million tons and that it is possible that the Port is on course to set another record within the past ten years. Mr. Haen noted that there has been a decrease in a number of ships but an increase in tonnage that is most likely due to high water levels which allow for more tonnage to be transported at one time.

7) Acknowledgement of Bills

A motion to acknowledge the payment of bills was made by Tim Feldhausen and seconded by Ron Antonneau. Unanimously approved.

8) Such Other Matters as Authorized by Law

No other matters.

9) Adjourn

A motion to adjourn the Harbor Commission meeting at 3:13 pm was made by Mike Vizer and seconded by Hank Wallace. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department